



## South Truckee Meadows/Washoe Valley Citizen Advisory Board

**DRAFT:** Approval of these draft minutes, or any changes to the draft minutes, will be reflected in writing in the next meeting minutes and/or in the minutes of any future meeting where changes to these minutes are approved by the CAB. Minutes of the regular meeting of the South Truckee Meadows Citizen Advisory Board held May 12, at 6:00 P.M. at the South Valleys Library at 15650A Wedge Parkway, Reno, Nevada.

**1. \*CALL TO ORDER/ DETERMINATION OF QUORUM** – Chair person, Jim Rummings called the meeting to order at 6:00pm.

**Member Present:** Jason Katz, Jim Rummings, Marsy Kupfersmith, Steven Kelly, Patricia Phillips. A quorum was determined.

**Absent members:** Steven Miles, Kimberly Rossiter, Bob Vaught (alternate), Daryl Capurro, Thomas Judy (excused).

**2. \*PLEDGE OF ALLEGIANCE** – Jim Rummings led the Pledge of Allegiance.

**3. \*PUBLIC COMMENT** –

Karen Critor said she has been a resident of Washoe Valley for 29 years and a board member of the Washoe Valley Alliance. She invited everyone to attend the 3<sup>rd</sup> Annual Celebrate Washoe Valley event sponsored by Washoe Valley Alliance. The event is Saturday, May 14, 10am-2pm at the Washoe Lake State Park. This is a free event. She said the fire crews will be there; learn what plants thrive in our environment, learn about recreational opportunities from Washoe Lake State Parks, Truckee Meadows Parks Foundation and Washoe County Parks. Enjoy music, food, and raffle prizes.

Scott Kelley introduced himself. He said he is running for the Washoe County School Board District A. He has served on the school board. He thanked the CAB for their service.

**4. APPROVAL OF AGENDA FOR THE MEETING OF MAY 12, 2016**– Jim Rummings said item 6B has been withdrawn. Steve Kelly moved to approve the agenda for the meeting of **MAY 12, 2016** with changes. Jason Katz seconded the motion to approve the agenda with changes. The motion passed unanimously.

**5. APPROVAL OF THE MINUTES FOR THE MEETING OF FEBRUARY 11, 2016** – Jason Katz moved to approve the meeting minutes for the meeting of **FEBRUARY 11, 2016**. Steven Kelly seconded the motion to approve the minutes. The motion carried unanimously.

**6. DEVELOPMENT PROJECTS** – The project description is provided below with links to the application or you may visit the Planning and Development Division website and select the Application Submittals page: [www.washoecounty.us/comdev/da/da\\_index.htm](http://www.washoecounty.us/comdev/da/da_index.htm).

**A. Hidden Valley Fire Station – AC16-002** - Request for community feedback, discussion and possible approval of an amendment of conditions for Hidden Valley Fire Station that will extend the time allowed from July 1, 2016 to July 1, 2021 for the installation of a manufactured home that is currently used as living quarters for professional firefighters. The Citizen Advisory Board may take action to summarize public feedback and recommend approval or denial of the amendment of conditions.

Applicant/Property Owner: Truckee Meadows Fire Protection District,

Representative: Angela Fuss, CFA, INC

Location: 3255 Hidden Valley Drive

APN: 051-122-10

Staff: Roger Pelham, 775-328-3622, [rpelham@washoecounty.us](mailto:rpelham@washoecounty.us)

Reviewing Body: This case will be tentatively heard at the Board of Adjustment on June 2, 2016.

Angela Fuss, CFA Urban Planner gave an overview of the case.

- The land was purchased in the 70s; it was a volunteer fire station
- Became a fulltime fire station in 2012
- The manufactured building was put in for temporary use for housing for the fire fighters.
- There are flood plain and utility constraints
- They are currently looking for another site
- They are requesting an extension of the permit for the manufactured home for 5 more years.
- Jim Rummings said the neighbors support it; there is no reason to decline this project.

**MOTION:** Steven Kelly moved to recommend approval to extend the permit 5 more years. Marsy Kupfersmith seconded the motion. Motion passed unanimously.

**B. Verizon Arrowcreek Country Club (SB16-004) –** Request for community feedback, discussion and possible approval of the a new wireless cellular facility consisting of a 56 foot high monopole utilizing a stealth design disguised as a pine tree with 4 sectors, each with three 8 foot tall antennas per sector for a total of 12 antennas, 12 ground mounted remote radio units (RRU), associated outdoor equipment cabinets, all enclosed within a fenced 30' X 30' leased area. The Citizen Advisory Board may take action to summarize public feedback and recommend approval or denial of the amendment of conditions.

Applicant/Property Owner: Verizon Wireless c/o Epic Wireless, Friends of Arrowcreek

Location: 2905 Arrowcreek Parkway

APN: 152-021-03

Staff: Chad Giesinger, cgiesinger@washoecounty.us, 775-328-3626

Reviewing Body: This case will be tentatively heard at the Board of Adjustment on June 2, 2016.

This case was withdrawn.

**7.\*COUNTY UPDATE –** Sarah Tone, Office of the County Manager will provide an update on County services. Ms. Tone is available to answer questions and concerns. Please feel free to contact her at stone@washoecounty.us or (775) 328- 2721. To sign up to receive email updates from the County visit www.washoecounty.us/cmail. (This item is for information only and no action will be taken by the CAB).

Sarah Tone, Office of the County Manager, gave an update:

- May 17 – The Board of County Commissioners will adopt the 16-17 budget; 0% growth; 63 new positions will be created, especially in Public Safety.
- May 14 – Last day to register to vote. Opt out of receiving it in the mail, and receive email.
- June/July – District Forum for this CAB; she said she wants feedbacks. Debbie Sheltra said she saw on the website the next District Forum is for June 16.

**8. \*CHAIRMAN/BOARD MEMBER ITEMS/NEXT AGENDA ITEMS -** This item is limited to announcements by CAB members and topics/issues posed for future workshops/agendas. (This item is for information only and no action will be taken by the CAB).

- County Parks Update
- Form for Animal Control Emergency Evacuation – accounts for all animals on each property during a fire.

**9. \*PUBLIC COMMENT –** Limited to no more than three (3) minutes. Anyone may speak pertaining to any matter either on or off the agenda. The public are requested to submit a Request to Speak form to the Board Chairman. Comments are to be addressed to the Board as a whole.

Ginger Pierce showed a picture of a broken down park has been remodeled on Lakeshore. She said it's so nice.

Debbie Sheltra – Ed Cruz Park; Ed was involved in little league. His son and Ed would carry water down for the field and maintained it. Debbie also talked about the emergency evacuation plan for live stock. She said animal

control use to have a form that accounted for all the animals on a property in case of an emergency. The rescue team can take animals to a safe place.

Marsy Kupfersmith said she is part of the Friends of the Library. They are hosting a book sale May 14 through May 22, 10am-6pm at the Reno Town Mall.

**10. ADJOURNMENT** - The meeting adjourned at 6:24pm.

**Please Note:** The Washoe County Community Services Department's Planning and Development Division is hosting a public workshop and open house regarding proposed amendments to Washoe County Code Chapter 110 (Development Code). The proposed updates focus on accessory structures and uses located on vacant property adjacent to a lot with a home or other established main use, and when both properties are under the same ownership. The event is Thursday, May 12, 2016, from 4:30 p.m. to 6 p.m. at the Washoe County Administration Complex, 1001 E. 9th Street, Reno.

Number of CAB members present: 5

Number of Public Present: 8

Presence of Elected Officials: 0

Number of staff present: 1

Respectfully submitted by: Misty Moga